

**WOMEN'S RESOURCE CENTER  
OF MANATEE, INC.**

Consolidated Financial Statements  
December 31, 2011

**WOMEN'S RESOURCE CENTER OF MANATEE, INC.**  
**CONSOLIDATED FINANCIAL STATEMENTS**  
December 31, 2011

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees of  
Women's Resource Center of Manatee, Inc.

I have audited the accompanying consolidated statement of financial position of Women's Resource Center of Manatee, Inc. (a nonprofit organization) and affiliate as of December 31, 2011, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended. These consolidated financial statements are the responsibility of the Center's management. My responsibility is to express an opinion on these consolidated financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the consolidated financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Women's Resource Center of Manatee, Inc. and affiliate as of December 31, 2011, and the changes in their net assets and their cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

  
CERTIFIED PUBLIC ACCOUNTANT

May 29, 2012

**WOMEN'S RESOURCE CENTER OF MANATEE, INC.**  
**CONSOLIDATED STATEMENT OF FINANCIAL POSITION**  
December 31, 2011

ASSETS

<b>CURRENT ASSETS</b>	
Cash and cash equivalents	\$ 31,708
Investments	77,549
Grants receivable	4,056
Prepaid expenses	5,176
	118,489
 <b>TOTAL CURRENT ASSETS</b>	
 <b>LAND, BUILDING, AND EQUIPMENT</b>	
Land	72,920
Building	291,679
Building improvements	170,752
Office equipment	29,130
	564,481
Less accumulated depreciation	154,382
	410,099
 <b>TOTAL LAND, BUILDING, AND EQUIPMENT</b>	
 <b>TOTAL ASSETS</b>	
	\$ 528,588

LIABILITIES AND NET ASSETS

<b>CURRENT LIABILITIES</b>	
Current portions of mortgages payable	\$ 9,183
Accounts payable	3,040
Line of credit	47,056
	59,279
 <b>TOTAL CURRENT LIABILITIES</b>	
 <b>MORTGAGES PAYABLE, less current portions</b>	
	235,796
 <b>TOTAL LIABILITIES</b>	
	295,075
 <b>NET ASSETS</b>	
Unrestricted	232,169
Temporarily restricted	1,344
	233,513
 <b>TOTAL NET ASSETS</b>	
 <b>TOTAL LIABILITIES AND NET ASSETS</b>	
	\$ 528,588

The accompanying notes are an integral part of these financial statements.

**WOMEN'S RESOURCE CENTER OF MANATEE, INC.**  
**CONSOLIDATED STATEMENT OF ACTIVITIES**  
For the Year Ended December 31, 2011

	Unrestricted	Temporarily Restricted	Total
<b>SUPPORT AND REVENUES</b>			
Contributions	\$ 55,943	\$ --	\$ 55,943
Grants	52,500	--	52,500
In-kind contributions	24,000	--	24,000
Special events (gross)	65,619	--	65,619
Less direct event expenses	29,784	--	29,784
Net special events	35,835	--	35,835
Unique Boutique sales	77,531	--	77,531
Manatee County			
Project SMART	25,306	--	25,306
Program fees	14,871	--	14,871
Investment income (loss)	(5,990)	--	(5,990)
Rental income	5,500	--	5,500
Net assets released from restrictions			
Satisfaction of purpose restrictions	8,790	(8,790)	--
<b>TOTAL SUPPORT AND REVENUES</b>	<b>294,286</b>	<b>(8,790)</b>	<b>285,496</b>
<b>EXPENSES</b>			
Program Services			
Project SMART	263,522	--	263,522
Total program services	263,522	--	263,522
Supporting Services			
General and administrative	64,251	--	64,251
<b>TOTAL EXPENSES</b>	<b>327,773</b>	<b>--</b>	<b>327,773</b>
<b>CHANGE IN NET ASSETS</b>	<b>(33,487)</b>	<b>(8,790)</b>	<b>(42,277)</b>
<b>NET ASSETS AT BEGINNING OF YEAR</b>	<b>265,656</b>	<b>10,134</b>	<b>275,790</b>
<b>NET ASSETS AT END OF YEAR</b>	<b>\$ 232,169</b>	<b>\$ 1,344</b>	<b>\$ 233,513</b>

The accompanying notes are an integral part of these financial statements.

**WOMEN'S RESOURCE CENTER OF MANATEE, INC.**  
**CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES**  
For the Year Ended December 31, 2011

	Program Services		General and Administrative	Total
	Project SMART	Total Program Services		
Payroll and related	\$ 147,017	\$ 147,017	\$ 25,944	\$ 172,961
Contract services	24,720	24,720	--	24,720
Unique Boutique expenses	--	--	26,219	26,219
Newsletter and mailing costs	2,501	2,501	278	2,779
In-kind - advertising	24,000	24,000	--	24,000
Supplies	2,688	2,688	474	3,162
Telephone	4,715	4,715	832	5,547
Utilities	7,862	7,862	1,387	9,249
Repairs	8,458	8,458	1,492	9,950
Equipment rental	2,069	2,069	365	2,434
Professional fees	1,046	1,046	349	1,395
Program materials	996	996	--	996
Depreciation	11,049	11,049	1,950	12,999
Insurance	7,393	7,393	1,305	8,698
Interest expense	14,777	14,777	2,608	17,385
Advertising and promotion	2,644	2,644	--	2,644
Board member lunches	--	--	558	558
Licenses and permits	180	180	20	200
Dues and subscriptions	541	541	181	722
Bank service charges	734	734	245	979
Other	132	132	44	176
<b>Total expenses</b>	<b>\$ 263,522</b>	<b>\$ 263,522</b>	<b>\$ 64,251</b>	<b>\$ 327,773</b>

The accompanying notes are an integral part of these financial statements.

**WOMEN'S RESOURCE CENTER OF MANATEE, INC.**  
**CONSOLIDATED STATEMENT OF CASH FLOWS**  
For The Year Ended December 31, 2011

<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Change in net assets	\$ (42,277)
Adjustments to reconcile change in net assets to net cash used by operating activities:	
Depreciation	12,999
Unrealized losses on investments	6,245
(Increase) decrease in operating assets	
Grants receivable	214
Prepaid expenses	217
Increase (decrease) in operating liabilities	
Accounts payable	<u>1,895</u>
<b>NET CASH USED BY OPERATING ACTIVITIES</b>	<b>(20,707)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
Purchases of building improvements	(5,000)
Change in investments	<u>4,716</u>
<b>NET CASH USED BY INVESTING ACTIVITIES</b>	<b>(284)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>	
Repayment of mortgage principal	<u>(8,790)</u>
<b>NET CASH USED BY FINANCING ACTIVITIES</b>	<b><u>(8,790)</u></b>
<b>NET DECREASE IN CASH AND CASH EQUIVALENTS</b>	<b>(29,781)</b>
<b>CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR</b>	<b><u>61,489</u></b>
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<b><u><u>\$ 31,708</u></u></b>
<b>SUPPLEMENTAL CASH FLOW DISCLOSURE</b>	
Interest paid	<b><u><u>\$ 17,385</u></u></b>

The accompanying notes are an integral part of these financial statements.

**WOMEN'S RESOURCE CENTER OF MANATEE, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
December 31, 2011

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

The Women's Resource Center of Manatee, Inc. (the Center) and The Women's Resource Center Foundation of Manatee, Inc. (the Foundation) are nonprofit organizations dedicated to improving and maintaining the quality of life for all women of Manatee County by: a) providing an environment that fosters the open exchange of ideas and ideals, b) the support for and the attainment of educational and vocational goals, and c) the belief that women are entitled to be emotionally and financially independent.

The Center provides various programs to enhance the quality of life for women and children of Manatee County. The Foundation is a nonprofit organization that holds title to the land, buildings and the related mortgage that houses the operations of the Center.

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles.

Consolidation

The consolidated financial statements include the accounts of the Center and the Foundation. The accounts of these two inter-related entities have been consolidated in these financial statements. The Board of Trustees of the Foundation is comprised of Board Members of the Center. Additionally, the Center has an economic interest in the Foundation as the Foundation holds title to the land and buildings that are utilized by the Center.

Financial Statement Presentation

The Women's Resource Center has adopted Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958-205, *Not-for-Profit Entities – Presentation of Financial Statements*. Under ASC 958-205, the Women's Resource Center is required to report information regarding its financial position and activities to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Support and Revenue

Primary sources of income are from grants and contributions by businesses, individuals, clubs and organizations in the Manatee County area. The Women's Resource Center also receives grant and contract revenue from Manatee County. Government grants are recorded as support when performance occurs under the terms of the grant agreement.



**WOMEN'S RESOURCE CENTER OF MANATEE, INC.**  
NOTES TO FINANCIAL STATEMENTS  
December 31, 2011

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED

Contributions

The Women's Resource Center has also adopted FASB ASC 958-605, *Not-for-Profit Entities – Revenue Recognition*. All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted or permanently restricted support that increases those net asset classes. When a temporary restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Temporarily restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted contributions. The Center has not received any permanently restricted net assets.

Cash and Cash Equivalents

The Women's Resource Center considers all highly liquid investments with an original maturity of three months or less to be cash equivalents.

Investments

Investments as of December 31, 2011 are carried at the quoted market value of the securities. Realized and unrealized gains and losses are included in the change in net assets in the accompanying statement of activities. At December 31, 2011, the cost of investments was \$87,930, and the gross unrealized losses were \$10,381.

Land, Building, and Equipment

Land, building and equipment are carried at cost, except for donated assets, which are recorded at the fair market value at the time of the gift. Depreciation is computed on the straight-line method based on the estimated useful lives of forty years for buildings, five to forty years for building improvements, and three to five years for office equipment. Maintenance and repair costs are expensed as incurred. Depreciation expense for the year ended December 31, 2011 was \$12,999.

Income Taxes

The Women's Resource Center is a not-for-profit organization that is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. It is also exempt from state income taxes. The Foundation is a not-for-profit organization exempt from income tax under Section 501(c)(2) of the Internal Revenue Code. Accordingly, no provision has been made for income taxes in the accompanying statements.

FASB ASC 740, *Accounting for Income Taxes*, prescribes a recognition threshold and measurement attribute of the financial statement recognition and measurement of a tax position taken or expected to be taken in a tax return. As of December 31, 2011, management has determined that all past and current tax positions were likely to be realized and sustainable upon examination and that the calculation of a tax liability was not necessary.

**WOMEN'S RESOURCE CENTER OF MANATEE, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
December 31, 2011

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED

Donated Materials and Services

Contributions of donated professional and volunteer services that create or enhance non-financial assets or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at their fair values in the period received. The services received, consists of donated advertising from a local newspaper and is reflected in revenues and expenses as in-kind contributions. Donated materials, when received, are reflected in the accompanying statements at their estimated fair market values at date of receipt. A substantial number of volunteers donated significant amounts of their time to provide the Center's services and in its fund raising efforts. No amounts have been reflected in the statements for volunteer services, since no objective basis is available to measure the value of such services.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Fair Value of Financial Instruments

Unless otherwise indicated, the fair value of all reported assets and liabilities, which represent financial instruments (none of which are held for trading purposes), approximates the carrying value of such amounts.

NOTE 2 - INVESTMENTS

Investments are stated at fair value and are summarized as follows as of December 31, 2011:

	<u>Cost</u>	<u>Fair Value</u>	<u>Unrealized Appreciation (Depreciation)</u>
Bank of America Corp. Stock	\$ 9,328	\$ 1,118	\$ (8,210)
General Electric Stock	881	394	(487)
Chevron Corp. Stock	281	3,192	2,911
Mutual Funds	<u>77,440</u>	<u>72,845</u>	<u>(4,595)</u>
	<u>\$ 87,930</u>	<u>\$ 77,549</u>	<u>\$ (10,381)</u>

The following schedule summarizes the investment income and its classification in the statement of activities for the year ended December 31, 2011:

	<u>Unrestricted</u>
Interest and dividends	\$ 830
Realized losses	(575)
Unrealized losses	<u>(6,245)</u>
	<u>\$ (5,990)</u>

**WOMEN'S RESOURCE CENTER OF MANATEE, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
December 31, 2011

NOTE 3 - GRANTS RECEIVABLE

Grant receivable is considered by management to be fully collectible. Grants receivable consisted of the following amount at December 31, 2011:

Manatee County - SMART Women Program	\$ <u>4,056</u>
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NOTE 4 - MORTGAGES PAYABLE

The Foundation holds title to land and buildings purchased in December 1999, which is being used by the Center, in the amount of \$364,599. The down payment of \$49,298 was provided by the Center from the Capital Contribution Fund.

Mortgages payable consisted of the following at December 31, 2011:

Mortgage payable to First Bank, payable in monthly installments of \$1,267, including interest at 5.625%, and matures May 2028. The mortgage is collateralized by land and building.	\$ 161,754
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Mortgage payable to First Bank, payable in monthly installments of \$652, including interest at 5.625%, and matures May 2028. The mortgage is collateralized by land and building.	<u>83,225</u>
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\$ 244,979

Future maturities consisted of the following at December 31, 2011:

<u>Year Ending</u>	
2012	\$ 9,183
2013	9,828
2014	10,404
2015	11,014
2016	11,660
Thereafter	<u>192,890</u>

\$ 244,979

Total interest expense was \$17,385 for the year ended December 31, 2011.

NOTE 5 - LINE OF CREDIT

As of December 31, 2011, the Women's Resource Center has a \$50,000 unsecured line of credit with a bank to be drawn down upon as needed, with an interest rate of 0.5% above prime (6.50% at December 31, 2011). As of December 31, 2011, \$47,056 has been drawn down and is outstanding.

**WOMEN'S RESOURCE CENTER OF MANATEE, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
December 31, 2011

NOTE 6 - TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets are available for the following purposes:

Capital Contribution Fund	\$ <u>1,344</u>
Total temporarily restricted net assets	\$ <u><u>1,344</u></u>

Net assets were released from donor restrictions by satisfying the purpose restrictions specified by donors as follows:

Capital and related expenditures	\$ <u>8,790</u>
Total restrictions released	\$ <u><u>8,790</u></u>

NOTE 7 - OPERATING LEASE

The Women's Resource Center leases a copier, which is classified as noncancellable operating lease that expires April 2015. Rental expense for this lease amounted to \$2,434 for the year ended December 31, 2011.

Future minimum lease payments under operating leases that have remaining terms in excess of one year as of December 31, 2011, were:

Year ending December 31,	
2012	\$ 2,414
2013	2,414
2014	2,414
2015	<u>805</u>
	<u>\$ <u>8,047</u></u>

NOTE 8 - FUNCTIONAL ALLOCATION OF EXPENSES

The costs of providing the various programs and supporting services have been summarized on a functional basis in the statements of activities and functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

NOTE 9 - SUBSEQUENT EVENTS

The Center has evaluated subsequent events through May 29, 2012, the date which the financial statements were available to be issued, and is unaware of any subsequent events requiring disclosure.