



LIBRARY FOUNDATION FOR SARASOTA COUNTY

Code of Ethics

(adopted by Board of Directors October 3, 2012)

We, as the board, staff and volunteers of the Library Foundation for Sarasota County, (LFFSC), dedicate ourselves to carrying out the mission of this organization. We will do the following:

1. Recognize that the chief function of LFFSC at all times is to serve the best interests of our donors, clients, and families we serve.
2. Accept as a personal duty the responsibility to keep up-to-date on emerging issues and to conduct ourselves with professional competence, fairness, impartiality, efficiency, and effectiveness.
3. Respect the structure and responsibilities of the board, provide them with facts and advice as a basis for their making policy decisions, and uphold and implement policies adopted by the board.
4. Keep the community informed about issues affecting it.
5. Conduct our organizational and operational duties with positive leadership exemplified by open communication, creativity, dedication, and compassion.
6. Exercise whatever discretionary authority we have under the law to carry out the mission of the organization.
7. Serve with respect, concern, courtesy, and responsiveness in carrying out the organization's mission.
8. Demonstrate the highest standards of personal integrity, truthfulness, honesty, and fortitude in all our activities in order to inspire confidence and trust in our activities.
9. Avoid any interest or activity that is in conflict with the conduct of our official duties.
10. Respect and protect privileged information which we have access in the course of our official duties.
11. Strive for personal and professional excellence and encourage the professional developments of others.